



# A Guide to Using and Creating a New Account on www.buckinghamcovers.com

The best way to first set up your new Buckingham Covers account is to go through the login button - which is how you will login in the future also, so....

## 1. The Login/Logout Button



I click here to Log In or to create a New Account

This is a new addition to the site and it is this button that will take you to the page where you create a new account and is also where you will login in the future.

Another feature is that it will tell you if you are already Logged In or not.



Here I am already Logged In

## 2. Checkout /Login Page

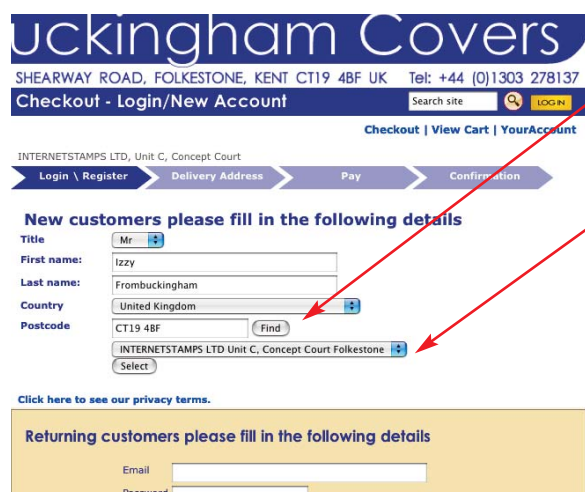
Once you have clicked 'Log In' button you will be taken to a new page - the login page.

This is the page that you will always use to Log In in the future. But for first time users you need to add your details.

**IMPORTANT NOTE: Do not use the 'Returning Customer' box just yet! Even though you maybe a regular Buckingham Customer, until you set up your online account our website won't know you yet!**



The Log In page



Enter your Name, Country and Postcode and click the 'Find' button. If your address is found you will be able to scroll through the drop down menu and find your address like I have here. If your address is all ok then click the 'Select' button and move to section 3.

If however like some, your address does not come up as shown here, don't panic!! All you need to do is click on the 'Select' button and you'll see a new section where you can enter your address yourself.

### New customers please fill in the following details

Title: Mr  
First name: Izzy  
Last name: Frombuckingham  
Country: United Kingdom  
Postcode: CT21 5XD  
Address not found  
Select

### New customers please fill in the following details

Title: Mr  
First name: Izzy  
Last name: Frombuckingham  
Country: United Kingdom  
Postcode: CT19 4BF  
Address: INTERNETSTAMPS LTD, Unit C, Concept Court, Shearway Road, Folkestone, Kent, CT19 4BF  
City: Folkestone  
Country: Kent  
Telephone: 01303278137  
Mobile: [blank]  
Email: [blank]  
Verify email: [blank]  
Password: [blank]  
Verify Password: [blank]  
Password Reminder question: [blank]  
Reminder answer: [blank]

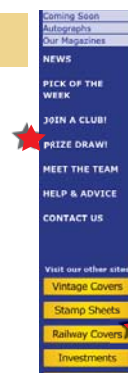
## 3. Entering your New Account Details

This is where you set up and confirm your details.

Either enter or check your address.

Fill out the other details such as the email address, password etc.

Please double check all these details as if the email addresses do not match you will get a horrible looking message asking you to re-enter your details.



★ Do you already have an account with Buckingham Covers?  
I have an account with Buckingham Covers

account. This means that you will be able to use the 'Pay in my Usual Way' feature at the checkout and not have to give us card details online!

★ **Don't miss out** on our special offers and news of new products  
Tick here to subscribe to our email newsletters

If you are already signed up to our newsletters, do not worry about ticking this box. If you would like to subscribe, please feel free to tick the box. If you are unsure just leave the box blank and you can find out more about our e-mail newsletters by going to [www.buckinghamcovers.com/family](http://www.buckinghamcovers.com/family) or clicking on the 'Prize Draw' link on the left hand side of the screen.

**Have you heard of our E-Newsletters?** We send out exclusive offers, news and discounts via E-newsletters (Pretty Emails!).

If you would like to subscribe, please feel free to tick the box. If you are unsure just leave the box blank and you can find out more about our e-mail newsletters by going to [www.buckinghamcovers.com/family](http://www.buckinghamcovers.com/family) or clicking on the 'Prize Draw' link on the left hand side of the screen.

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CONTACT US  
Visit our other sites  
Vintage Covers  
Stamp Sheets  
Railway Covers  
Investments  
E Make Money E

Click here to see our privacy terms.

\* Address: INTERNETSTAMPS LTD  
Unit C, Concept Court  
Shearway Road  
\* City: Folkestone  
\* County: Kent  
\* Telephone: 01303278137  
Mobile:

\* Email: izodynamic@ntworld.com  
\* Verify email: izodynamic@ntworld.com  
\* Password: izzy@work.com  
\* Verify Password: izzy@work.com  
\* Password Reminder question: Dearly missed Cats name  
\* Reminder answer: Fraggle Rock

Do you already have an account with Buckingham Covers?  
I have an account with Buckingham Covers

**Don't miss out** on our special offers and news of new products  
Tick here to subscribe to our email newsletters

Continue

Once you have checked your address and decided whether to sign up to emails etc you then add the rest of your details.

Notice how we have to re-type the e-mail address? Again if this is entered wrongly we will have a horrid Error message come up so always double check to be safe. If you are all happy with the information then click 'Continue'.

## ADVICE ABOUT PASSWORDS

For your own security your password needs to be hard to guess!

Our website is a hard task master and won't accept passwords it thinks are guessable!

Please make sure your password is a combination of letters and numbers or symbols, for example: 'r@ts!' or 'iou20'

## What if I forget my Password?

Don't worry! We all do it! That's where the password reminder question comes in. Click 'Forgot your Password' on the Log In page. You'll need to confirm your e-mail address and give the answer to the 'Password Reminder Question' you set when you created your account: We'll then send you an e-mail telling you what to do next.

## 4. Account Created!

Your account has now been created and you will see what will hopefully become a familiar page.

In the future if you order online you will always see this page. This page confirms your details and allows you to change the delivery address if you are buying as a gift or are away etc.

Once you have checked/changed your details you can then press 'Continue to Pay' which will take you further through the checkout.

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NEWS  
PICK OF THE WEEK  
JOIN A CLUB!  
PRIZE DRAW!  
MEET THE TEAM  
HELP & ADVICE  
CONTACT US  
Visit our other sites  
Vintage Covers

Login / Register → Delivery Address → Pay → Confirmation

Welcome Mr Izzy From Buckingham  
E-mail: izzy@work.com

Dispatching to  
Mr Izzy From Buckingham  
INTERNETSTAMPS LTD  
Unit C, Concept Court  
Folkestone  
CT19 4BF  
Kent  
United Kingdom  
[change address](#)

Continue to Pay

4BF UK Tel: +44 (0)1303 278137  
eets Search site  LOG IN

[Checkout](#) | [View Cart](#) | [YourAccount](#)

If you do not want to do this however, why not click the 'Home' button on the left hand menu and return to browse through the site. Do not worry though, you are still logged in! if you notice at the top right hand side of the screen the 'Log In' button? No? yours says 'Log Out'? that's because you are already logged in! You can check whether you are logged in or not by looking at that button - if you are not logged in try clicking it - it will take you to the log in page again.

**If you are feeling bewildered, frustrated, lost or grumpy because of all this,  
PLEASE GET IN TOUCH! We're here to help!**

**Get in touch over the Phone: 01303 278137 or E-Mail: [betty@buckinghamcovers.com](mailto:betty@buckinghamcovers.com)**